



CheerFactor All-Star Boosters 2018/2019

Gillette Fundraising Contract

Effective May 30, 2018-February 28, 2019

Gillette Stadium has contracted Cheer Factor All-Star Boosters to work events held at the stadium as a way for the organization to raise money for CFAS athletes. This contract can be terminated, by Gillette, at any time if rules are broken or if 501c3 status is not maintained. **This is a commitment and should be treated as such.** Expectations **must** be met, or we will be at risk of losing Gillette as a fundraising opportunity for everyone!

- ✓ **Notification of events:** All information about Gillette events will be sent by email (cfabgillette@gmail.com) and posted to the Gillette FB Group page. Date and time of the release of new events will also be posted on the group FB page prior to their release.
- ✓ **Who can work/sign-up for an event:** Your athlete must be registered with CFAS, for the current season, before any fundraising takes place. You may only sign up ONE (1) person per CFAS athlete in your family to work an event - if you have one CFAS athlete, you may only sign up for one spot; if you have two CFAS athletes, you may sign up for two spots. Workers **MUST** be a parent, legal guardian, or sibling (over 18) of the athlete. **Only** two (2) minors (age 16 or 17) may work at any Gillette event and must be approved by the CFAS Gillette Coordinator by sending an email to cfabgillette@gmail.com. If a minor is approved to work at the event, they **must** be accompanied by their parent or legal guardian (not a sibling) who is also signed up to work the event. **No** minor will be allowed to work an event without their parent or legal guardian. In the event you have additional help available, put their name and age in the comment section so if the need arises, we will be able to reach out to you.
- ✓ **How to sign up for an event:** We will post event dates a month in advance with how many people are needed for each event via Signup Genius at signupgenius.com. Please ensure you have provided the correct email address to us and that you have a Signup Genius account set up. Only CFAS families that have provided a valid email address prior to the season will receive notice to sign up. It is the family's responsibility to keep email information up to date and check for notices as all sign-ups are first-come-first-serve. Any updates for missing or invalid email addresses will be processed on a 'go forward' basis and not retroactively for any prior notice. We currently have a permanent stand that accommodates 13 people. You can be added to the 'waitlist' by emailing cfabgillette@gmail.com if all spots are full and you will be notified as spots open first-come-first-serve. We will take additional stands, if they become available and we have enough members signed up to support them.
- ✓ **Working an event:** A schedule will be posted on the group FB page during the week of the event. This will include stand assignments, parking pass and any other necessary information. Gillette requires a gate list to be sent in 10 days prior to each event. If you are unable to honor your commitment once the gate list is submitted, you are required to find an equivalent replacement. Larger events generally have specialized parking areas that require volunteers to be bused in. Please keep that in mind when arriving for check-in time. Tardiness can cause the entire group to be docked so please allow additional travel time. We can also be docked for under-staffing a stand. Please **only** sign up for events that **you**

can work. Teamwork is essential to running the stand efficiently. These are Gillette's stands and they graciously allow us work them. All assignments will be made in consideration of the best plan for the stand(s) at this event. Minors will not be assigned to cashier or serve alcohol per local regulations. Only the CFAS Gillette Stand Manager can authorize position changes, and we ask that these be kept to an **absolute** minimum. We appreciate your flexibility in taking the role needed even if it is not one you have done before. **Remember**, this is to benefit all the families working the event, and not just a few.

- ✓ **Dress code for event:** Khaki pants/Capris, or Bermuda length shorts. Closed toe shoes **only** (we recommend comfortable sneakers) **NO flip flops or sandals**. You will be supplied with a uniform to be worn that day by Gillette which consists of a shirt, apron, and visor (you may also wear your own all black hat or visor, a Revs hat during Revs games or a Pats hat during Pats games). This uniform **MUST** be worn at all times while at a Gillette event.
- ✓ **Be respectful to others working** - whether they are members in your stand or employees of Gillette. Please conduct yourself professionally at all times. Any negative talk, drama or bullying will not be tolerated and could result in loss of Gillette Fundraising privileges. Remember, you are there to work not watch the event. Teamwork is important! Any violation of this could result in your termination from all future Gillette events.
- ✓ **Funds raised:** Gillette payments can take up to 10 weeks to be received and processed. Once they are received, CFAS Boosters will post the per person allocation on the group FB page, after the 10%/90% CFAS Booster fundraising split. Funds are not available for Direct Pay or Reimbursement until after they have been received from Gillette and allocated. Please take this into consideration when planning your CFAS payments. Any tips earned are equally divided at the end of the event among all stand volunteers. Gillette funds received between May 30, 2018 through November 30, 2018 are only eligible for Direct Pay to CFAS. If your athlete is no longer a member of CFAS when Gillette funds are received and allocated, they will be forfeited to the CFAS Boosters Scholarship account. **No exceptions will be made.** Direct pay and reimbursement information along with forms can be found on the CFAS Booster FB page. Additionally, you can email cfabreimbursement@gmail.com with any questions.
- ✓ **Consequences for not adhering to this contract are as follows:**
 - 1st offense-written warning with a \$40 penalty
 - 2nd offense-Gillette Fundraising privileges are revoked, and any pending funds are forfeited
- ✓ Questions should be emailed to cfabgillette@gmail.com.
- ✓ CheerFactor All-Star Boosters, Inc reserves the right to update this contract and make needed changes, as necessary and without warning.

GILLETTE CONTRACT SIGN-OFF

2018/2019

Signature: _____

Date: _____

Printed name: _____

Home Gym Location: _____

Athlete's name: _____

Email _____

